

S138 – Accelerated Biology  
Mrs. Giegler  
Policies, Procedures and Grading

**Contact Information** – Email: [kgiegler@d211.org](mailto:kgiegler@d211.org)

Science Office Phone: (847) 755-2816

Website: [mrsgiegler.weebly.com](http://mrsgiegler.weebly.com)

Planning Periods: 2, 3, & 7 – Stop by and ask questions! ☺

**Materials** – The following items are to be brought to class **every day**:

- Notebook dedicated to Biology – You will need this to take notes.
- Folder or Binder dedicated to Biology – You will receive many handouts
- Pencil

\*\*Text book may be left at home unless otherwise instructed\*\*

**Grading Scale** –

A+ 100% – 97%	A 96% – 91%	A- 90% – 87%
B+ 86.9% – 84%	B 83% – 78%	B- 77% – 74%
C+ 73.9% – 71%	C 70% – 66%	C- 65% – 62%
D+ 61.9% – 59%	D 58% – 55%	F 54.9% and below

Grades will be determined by totaling all of the points earned during the nine weeks of the quarter, and dividing that total by the total points that were possible. These points will come from homework assignments, lab reports, quizzes and tests.

**Honors Grade Policy** – Students are expected to maintain a B- average at the end of each semester in order to continue in the Honors program.

**Attendance:** There are many interesting and exciting topics to cover in Biology and we want to get through as many as possible. As this is an accelerated course we will move through topics quickly so it is important that you come to class every day. If you are absent you will have two days to make up the work that we covered on that day. Note that if we had homework due on the day that you were gone, it will be due on the day that you get back. Please see the folder for missed assignments. **YOU ARE RESPONSIBLE!**

**Tardies** – You must be in the classroom & in your seat when the bell rings. If you are not, I will let you know that you were tardy. If you accumulate too many tardies, your administrator will notify you.

**Homework** – Expect to be assigned homework every day and it will be due at the beginning of the next class. Homework may be checked or turned in on any given day for completion or correctness. Late work will always be accepted however you will not receive full credit.

**Quizzes & Tests** – Quizzes may be announced or unannounced. Tests will be announced at least a day in advance. If students are absent the day of a quiz or test, it will be placed in test make-up and students will need to take the quiz or test within two school days upon return. Please talk to Mrs. Giegler if this will be an issue.

**Extra Help** – It is so important to ask questions if you do not understand what we are going over in class and there are multiple opportunities for students to seek extra help. The tutoring center is open every period of the day, as well as after school on Tuesday, Wednesday and Thursday. You are also welcome to see Mrs. Giegler for extra help before school or during an available hour throughout the school day in the science office. If I am not there, leave me a note and I will get back to you! I also will check email until about 8 PM each evening so don't hesitate to send me a quick question.

**Cell Phones/I-Pods** – Cell phones and I-Pods are not to be used at any time in the classroom unless the teacher has given specific permission.

1<sup>st</sup> electronic offense: Phone will be taken for the period

2<sup>nd</sup> electronic offense: Phone will be taken for the period and parent contacted

3<sup>rd</sup> electronic offense: Phone will be taken for the period and discipline referral

**Cheating** – I will not tolerate any form of cheating. Students will be given a zero on the assignment and be referred for disciplinary action. Forms of cheating include, but are not limited to: talking during a quiz/test, wandering eyes during a quiz/test, giving assistance to other students during a quiz/test, and copying a homework assignment from another student.

### **Classroom Expectations –**

There will be 5 straightforward guidelines in this classroom, besides general school rules:

***Respect*** others

***Respect*** the teacher

***Respect*** the property of others

***Respect*** yourself

***SAFETY!!!***

In order for each student to get the best education possible in my class, everyone must feel comfortable expressing their opinion and taking risks in answering questions. Therefore respect and a lack of put-downs, swears, harassment and horseplay are essential. In a science class, it is also important that everyone is safe during laboratory experiments. Horseplay in lab will result in a zero on the day's lab, a possible trip to the assistant principal's office, and possible removal from any further lab experiments. The bottom line: treat your classmates and your teacher with respect, and you can expect the same treatment in return.

If you are having any type of difficulty, **ASK QUESTIONS**. Questions pertaining to this class are always welcomed and encouraged.

I look forward to a wonderful year. Welcome to our class!